



Sonoma County Adult Education Consortium Oversight Committee Meeting Agenda

April 16, 2025
4:30 PM - 5:30 PM
Via Zoom Meeting

<https://santarosa-edu.zoom.us/j/85112194902>

Committee Members: Michelle Devereaux, Petaluma City Schools
Aaron Gildengorin, **Chair** Santa Rosa City Schools
Daniela Kingwill, Santa Rosa Junior College
Stephen Jackson, Sonoma County Office of Education
Liz Liscum, Sonoma Valley Unified School District
Brian Williams, Windsor Unified School District

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES OF MEETING HELD ON March 5, 2025

IV. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

The public may address the Oversight Committee about issues that are not contained in the agenda. Speakers are limited to three minutes each. Under the law, Committee Members are not allowed to take action on matters that are not on the agenda. Members of the public who wish to address the Oversight Committee shall complete a Speaker Card and present it to the Secretary for the Sonoma County Adult Education Consortium. There will be time for members of the public to speak to the Committee regarding items on the agenda during the scheduled item.

V. ACTION: APPROVAL OF CONSORTIUM FISCAL ADMINISTRATIVE DECLARATION (CFAD) FOR THE 2025/2026 FISCAL YEAR

Committee members will review and vote to approve the 2025/2026 Consortium Fiscal Administration Documents that must be submitted by May 2, 2025.

VI. UPDATE ON CAEP THREE-YEAR PLAN

VII. INFORMATION ITEMS

a) Upcoming CAEP Due Dates

April:

- **April 30:** Student data due in TOPSPro (Q3)
- **April 30:** Employment and Earnings Follow-up Survey



May:

- **May 2:** CFAD for 2025-26 due in NOVA
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- b) Member Reports and Announcements
 - c) Requests for Information
 - d) Upcoming Member agency special events and announcements

VIII. ADJOURN