



## **Sonoma County Adult Education Consortium Oversight Committee Meeting Agenda**

January 15, 2025  
4:30 PM - 5:30 PM  
Via Zoom

<https://santarosa-edu.zoom.us/j/85112194902>

Committee Members: Michelle Devereaux, Petaluma City Schools  
Aaron Gildengorin, **Chair** Santa Rosa City Schools  
Daniela Kingwill, Santa Rosa Junior College  
Stephen Jackson, Sonoma County Office of Education  
Liz Liscum, Sonoma Valley Unified School District  
Brian Williams, Windsor Unified School District

### **I. CALL TO ORDER**

### **II. ROLL CALL**

### **III. APPROVAL OF MINUTES OF MEETING HELD ON November 20, 2024**

### **IV. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

The public may address the Oversight Committee about issues that are not contained in the agenda. Speakers are limited to three minutes each. Under the law, Committee Members are not allowed to take action on matters that are not on the agenda. Members of the public who wish to address the Oversight Committee shall complete a Speaker Card and present it to the Secretary for the Sonoma County Adult Education Consortium. There will be time for members of the public to speak to the Committee regarding items on the agenda during the scheduled item.

### **V. ACTION: APPROVAL OF \$100,000 CAPITAL OUTLAY EXPENSE for SJRC**

Oversight Committee members will review and approve a \$100,000 capital outlay expense to fund a portion of the Tutorial Center renovations at the SRJC Petaluma Campus.

### **VI. CHANGE DATE OF MARCH OVERSIGHT COMMITTEE MEETING**

### **VII. SET DATE FOR 3-YEAR PLAN STAKEHOLDERS MEETING**

### **VIII. INFORMATION ITEMS**

a) Upcoming CAEP Due Dates

#### **January:**

- **Jan 31:** Student Data due in TOPSPro (Q2)
- **Jan 31:** Employment and Earnings Follow-up Survey



**February:**

- **Feb 28:** Preliminary allocations for 2025-26 and 2026-27 released by this date.

**March:**

- **Mar 1:** 22/23 and 23/24 and 24/25 Member expense report is due in NOVA. (Q2)
- **Mar 31:** 22/23 and 23/24 and 24/25 Member Expense Report certified by Consortia in NOVA (Q2)

- b) Member Reports and Announcements
- c) Requests for Information
- d) Upcoming Member agency special events and announcements

**IX. ADJOURN**