



**Sonoma County Adult Education Consortium
Oversight Committee Minutes
Emergency Meeting**

DATE: April 26, 2023

CALL TO ORDER: Chair Nancy Emanuele called the meeting to order at 3:52 pm

ROLL CALL: Secretary Joan Barrie took a verbal roll call. Present at the meeting were: Nancy Emanuele, Samuel Martinez, Georgia Ioakimedes, Daniela Kingwill, Sharron Ferrer, and Liz Liscum. Also present at the meeting were: Director Marlyn Garcia and Secretary Joan Barrie.

ACTION: APPROVAL OF CONSORTIUM FISCAL ADMINISTRATIVE DECLARATION (CFAD) FOR THE 2023/2024 FISCAL YEAR

Due to the fact that only four of the six members of the Oversight Committee were present at the last meeting on 4/19, this emergency meeting had to be called in order to have a vote to approve the CFAD document for FY 23/24. It cannot be done via email because it is not in the current Bylaws. Marlyn again shared the allocation document that she created that shows the allocation and the individual break down of funds for the three service providers. She also again, explained that SCOE will be giving up 50% of their allocation just for the coming FY 23/24 year, which is not reflected in the CFAD, but will be handled by doing an amendment after May 2nd when the CFAD has to be submitted.

Sharon made the motion to approve the CFAD document, seconded by Georgia. The motion was unanimously passed by the following vote: **AYES: 6; NOES: 0; ABSTAIN: 0; ABSENT: 0**

Marlyn stated that she will be submitting the CFAD in Nova right after the end of the meeting and all of the members will get an email saying that they need to log in to Nova to submit their approval of the CFAD. Marlyn will then submit an Amendment in a few weeks that will show the reduced allocation for SCOE and those funds being split 50/50 between SRJC and PAS.

ADJOURN: Chair Emanuele adjourned the meeting at 3:57 pm.