



## **Sonoma County Adult Education Consortium Oversight Committee Meeting MINUTES**

**DATE:** November 15, 2023

**TIME:** 4:30- 5:30 PM

**CALL TO ORDER:** Chair Nancy Emanuele called the meeting to order at 4:36 PM.

**ROLL CALL:** Secretary Joan Barrie took a verbal roll call. Present at the meeting were: Nancy Emanuele, Liz Liscum, Georgia Ioakimedes, Brian Williams, and Samuel Martinez. Daniela Kingwill was absent. Also present at the meeting were: Director Marlyn Garcia, Secretary Joan Barrie and guest Maeve Katherine Bergman.

### **APPROVAL OF MINUTES OF MEETING HELD ON September 20, 2023**

Liz made the motion seconded by Samuel to approve the Minutes from Sept 20, 2023. The Minutes were approved by the following vote: **AYES:** 5; **NOES:**0; **ABSTAIN:**0; **ABSENT:**1

### **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

No one from the public was in attendance so there were no public comments.

### **PRELIMINARY DISCUSSION ON UPDATING THE SCAEC BYLAWS**

Some changes and additions were proposed and highlighted for the members to review and discuss at the meeting. The members made a few suggestions/"tweaks" to what was presented. It was decided that all highlighted changes would be incorporated into the Bylaws and the vote to approve the final revised Bylaws would be put on the next agenda for the meeting on January 17, 2024.

### **INFORMATION ITEMS**

#### **a. Member Reports and Announcements**

Speaking on behalf of SRJC, Marlyn reported that the three Outreach Specialists, the Coordinator of the Adult Dual Enrollment program and she attended the CAEP Summit during the week of October 23<sup>rd</sup>. They did a presentation about the Sonoma Marin Bus Operator Pre-apprenticeship program, which was very well received.

Nancy mentioned that her vice-principal and secondary education program manager also attended the summit for PAS.



Marlyn also reported that the new spring schedule of non-credit classes for SRJC has been posted to the Consortium website and will be doing social media posts as well as sending out a mailer to advertise for the spring semester. Flyers are also being created and sent to the various school districts where classes are being held.

Georgia reported for SCOE that they only had one construction class at Amorosa, which is wrapping up. They will then run one in winter, and they are hoping to run one in Cloverdale in the spring term.

Nancy reported that Cal Regional who is based in Napa and offers several programs in medical assisting, billing and coding, etc. is opening a new school site in Petaluma with classes set to start in February. Nancy will get a tour of the site.

**b. Requests for Information**

No requests were made.

**c. Upcoming Member agency special events and announcements**

Nancy announced that the PAS graduation for High School Equivalency and High School Diploma completers will be on January 22, 2024.

There are also classes going on at the Hannah Center and Creekside H.S. in Sonoma. Liz offered to help get the word out about the classes.

Our guest, Katherine Bergman mentioned that she has been asking all the organizations she has been visiting two questions: What are the current political barriers that are stymieing your work, or other local concerns that are getting in the way? How might a guided pathway team from a college best approach you to coordinate their work and resources with you? It was decided that Katherine will send out a survey so that people could respond to these 2 questions.

**ADJOURN**

Chair Emanuele adjourned the meeting at 5:19 pm.