



Sonoma County Adult Education Consortium Oversight Committee Meeting Agenda

April 19, 2023
4:30 PM - 5:30 PM
Via Zoom Meeting

<https://santarosa-edu.zoom.us/j/5708717285>

Committee Members: Nancy Emanuele, Chair, Petaluma City Schools
Samuel Martinez, Santa Rosa City Schools
Daniela Kingwill, Santa Rosa Junior College
Georgia Ioakimedes, Sonoma County Office of Education
Liz Liscum, Sonoma Valley Unified School District
Sharon Ferrer, Windsor Unified School District

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES OF MEETING HELD ON January 18, 2023

IV. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

The public may address the Oversight Committee about issues that are not contained in the agenda. Speakers are limited to three minutes each. Under the law, Committee Members are not allowed to take action on matters that are not on the agenda. Members of the public who wish to address the Oversight Committee shall complete a Speaker Card and present it to the Secretary for the Sonoma County Adult Education Consortium. There will be time for members of the public to speak to the Committee regarding items on the agenda during the scheduled item.

V. Budget Considerations

A. Release of 2023-24 Preliminary CAEP Allocations

B. Discussion of new law regarding Carry-over Funds- AB 1491

C. Projected Carry Over in 2023-24 after submission of Q2 Fiscal Report (July 1- Dec. 31, 2022)



Program Year	Total Allocations	Expenditures	Remaining Funds	% of Remaining Funds
2020-2021	\$2,595,046	\$2,595,046	\$0	0%
2021-2022	\$2,700,146	\$2,102,360	\$597,786	22.14%
2022-2023	\$2,877,277	\$612,876	\$2,264,401	78.7%

D. By-Laws Discussion

Section 10.1: Process to Approve Bylaws

The process of creating Bylaws for the SCAEC will be conducted by the Director at the request and guidance of the Oversight Committee. The Bylaws will first be reviewed as a discussion item and then approved at the next meeting of the Oversight Committee to give the public adequate time for input.

Section 10.2: Process to Amend Bylaws

The Bylaws of the Sonoma County Adult Education Consortium may be altered or amended by the Oversight Committee at any meeting by a simple majority vote, provided that notice of the proposed Bylaws change was sent to each member agency and Oversight Committee Representative at least seven days prior to the Oversight Committee meeting.

VI. ACTION: APPROVAL OF CONSORTIUM FISCAL ADMINISTRATIVE DECLARATION (CFAD) FOR THE 2023/2024 FISCAL YEAR

Committee members will review and approve the 2023/2024 Consortium Fiscal Administration Documents that must be submitted through the NOVA portal by May 2, 2023

VII. ADJOURN