



## ***Sonoma County Adult Education Consortium Oversight Committee Minutes***

**DATE:** August 11, 2021

**CALL TO ORDER:** Chair Lisa Saxon called the meeting to order at 1:23 pm.

**ROLL CALL:** There were only three members of the Oversight Committee present when Secretary Joan Barrie did a verbal roll call including: Lisa Saxon, Tim Zalunardo, and Nancy Emanuele. Georgia Ioakimedes logged on a little later. Liz Liscum and Jamie Longnecker were absent. Also present was Marlyn Garcia, Manager of the SRJC Adult Education Department and Director of the SCAE consortium.

Since there was not a quorum of members present, it was decided to table all items until the next regular meeting in October and end the meeting early. The most important item was to vote to approve the Annual Plan and a quorum is needed for the approval. Marlyn stated that she would contact the State to see if the approval from each member could be given via email or if it has to be "live" (via Zoom). If it can be done via email, Marlyn will send an email to the Consortium letting them know that. If it has to be done "live", a special short meeting will take place on Friday, August 13<sup>th</sup> at 3:00 pm, just to vote to approve the Annual Plan.

**ADJOURNMENT:** Chair Lisa Saxon adjourned the meeting at 1:30