



Sonoma County
Adult Education
Courses

Cursos de Educación
para Adultos del
Condado de Sonoma

**Register
today!**
**¡Regístrese
hoy!**

707.521.7829

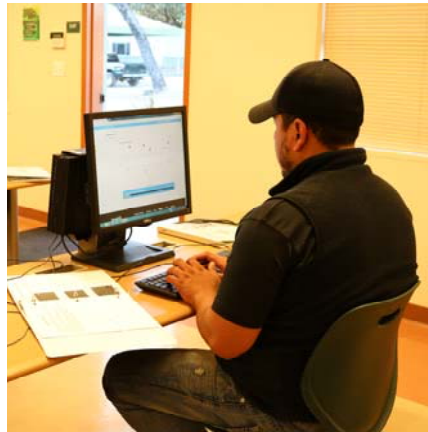
www.socoadulted.org

NON-DISCRIMINATION POLICY: The Sonoma County Junior College District does not discriminate on the basis of race, religious creed, color, national origin, ancestry, ethnic group identification, physical disability, mental disability, medical condition, genetic condition, marital status, sex, gender, gender identity, gender expression, genetic information or sexual orientation in any of its policies, procedures or practices; nor does the District discriminate against any employees or applicants for employment on the basis of their age. This non-discrimination policy covers admission, access and treatment in District programs and activities—including but not limited to academic admissions, financial aid, educational services and athletics—and application for District employment. The Sonoma County Junior College District is an equal opportunity employer.

FREE! ¡GRATIS!

BASIC COMPUTER APPLICATIONS COMPUTACIÓN BÁSICA

LEVEL/NIVEL: 3



Introduction to the basic functions and uses of the computer, including creating email folders; using complex word processing operations; and basic principles of Excel.

Introducción a las funciones básicas y usos de la computadora, tales como crear carpetas dentro de su correo electrónico; usar operaciones complejas en el programa Word; y principios básicos del programa Excel.

Windsor High School 8695 Windsor Rd., Windsor	Mondays/Lunes 6:00-9:00PM	6/25 - 7/30
http://www.123formbuilder.com/form-3703991/Comp-3-AE763-8231-WHS-Su-2018		
Southwest Center: Room/Salón 2 950 S. Wright Rd., Santa Rosa	Tuesdays/Martes 6:00-9:00PM	7/10 - 8/14
http://www.123formbuilder.com/form-3704483/Comp-3-AE763-8232-SWC-Su-2018		

Registration Deadlines / Fechas Límite de Registración:
Windsor: 6/15/18 & Santa Rosa: 6/30/18



SANTA ROSA
JUNIOR COLLEGE

Petaluma Adult School



Sonoma County
Office of Education